

## **Work Health and Safety Policy**

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Austrain Academy is committed to ensuring the health, safety and welfare of all workers, contractors and visitors. In fulfilling this obligation Austrain Academy will consider work health and safety in all activities conducted at the workplace.

To achieve this, Austrain Academy will:

- Develop and implement work health and safety programs to ensure that all risks to health and safety at the workplace are identified, assessed and eliminated or controlled.
- Consult with workers and implement agreed WHS consultative arrangements to improve the management of work health and safety.
- Communicate with government and community bodies on work health and safety issues.
- Provide safe systems of work to reduce accidents and incidents and the risk of injury to personnel.
- Comply with relevant work health and safety legislative requirements.
- Provide adequate information, instruction, training and supervision to ensure that all workers and contractors can undertake their duties safely.
- Ensure that all visitors to the workplace are informed and instructed on site safety requirements and provided with adequate supervision and necessary protective equipment.

All directors and workers will ensure that the objectives of this policy are implemented and integrated into day to day work practices.

All workers have a responsibility to take care of the health and safety of themselves and others and to comply with Austrain Academy work health and safety policy and supporting procedures.

**Date:** 1<sup>st</sup> January 2021

**Review date:** 31<sup>st</sup> December 2022

**Approved:** Office Manager  
Austrain Academy

All personnel will ensure that the objectives of this policy are implemented and integrated into day to day work practices.

Your orientation session will provide further details about emergency situations and First Aid.

All employees and students have a responsibility to take care for the health and safety of themselves and others and to comply with Austrain Academy work health and safety policy and supporting procedures.

**You should report any safety issues or concerns to your trainer as soon as possible.**

**Location:** Participant Handbook; Austrain SMS; CEO Hard Drive, Website